

PM Conference: October 11th, 2007

- 1. a sudden, urgent, usually unexpected occurrence or occasion requiring immediate action.
- 2. a state, especially of need for help or relief, created by some unexpected event: a weather

Friday, December 8, 2006

December 9 -18 2006

Site Secured/Made Safe Investigation/Demolition/Re-Construct

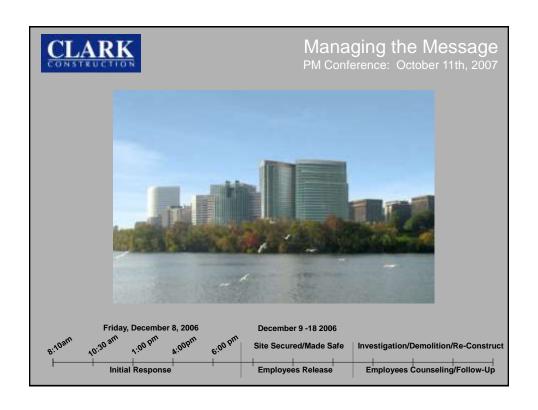
Initial Response Employees Release Employees Counseling/Follow-Up

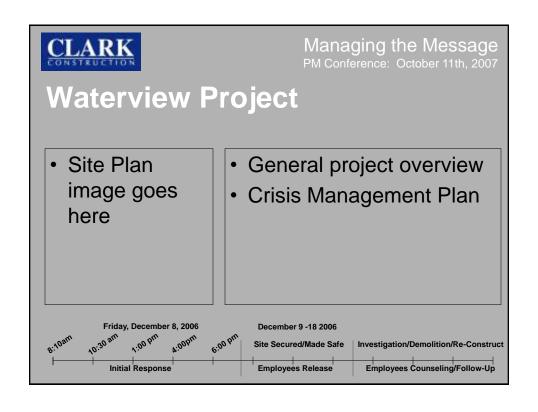


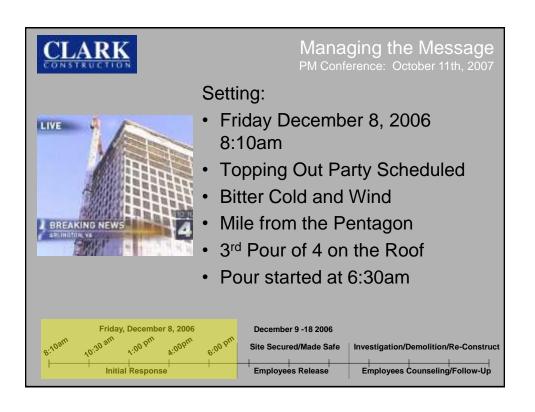
Managing the Message

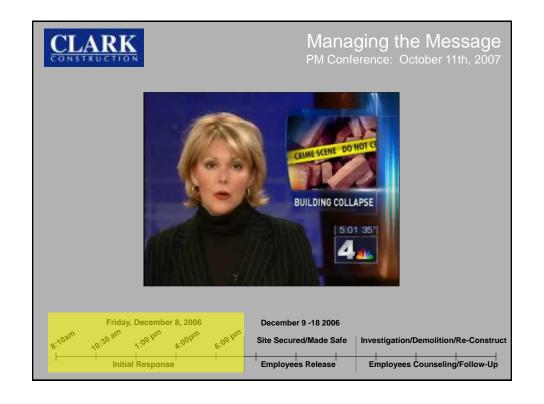
- 1. a stage in a sequence of events at which the trend of all future events, especially for better or for worse, is determined; turning point.
- 2. a condition of instability or danger, as in social, economic, political, or international affairs, leading to a decisive change.
- 3. a dramatic emotional or circumstantial upheaval in a person's life.
- 4. Medicine/Medical . a. the point in the course of a serious disease at which a decisive change occurs, leading either to recovery or to death.
- b. the change itself.

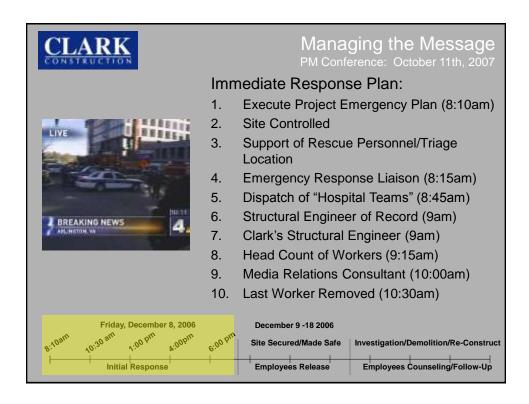






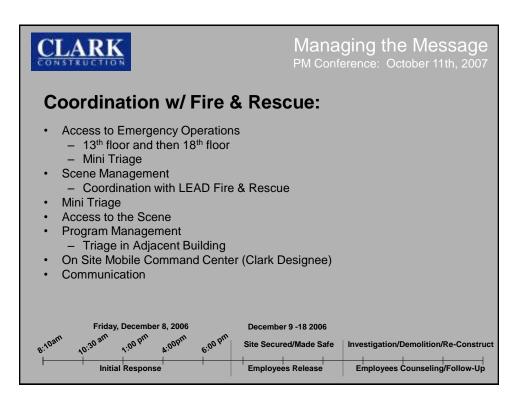


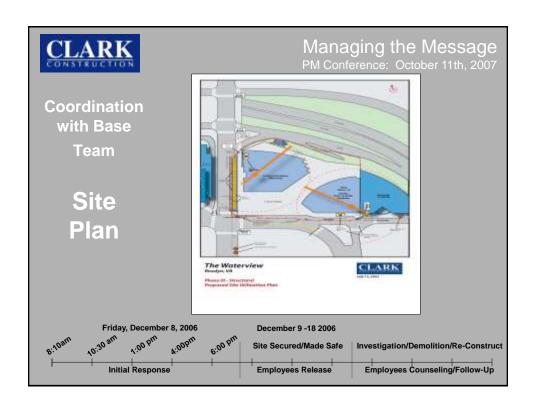


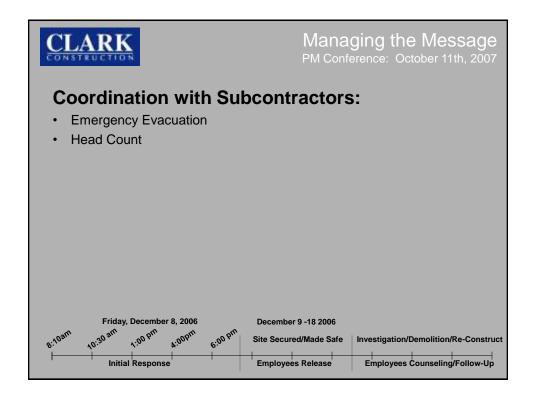




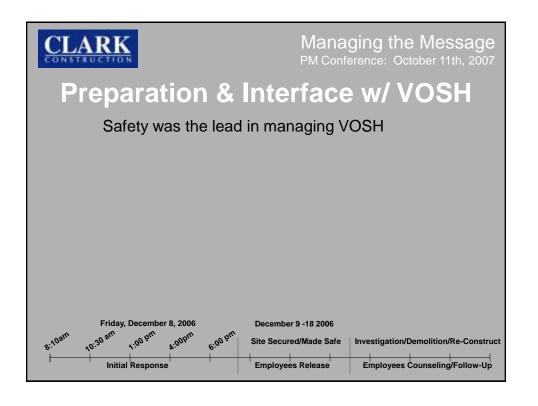














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Interface w/ client

JBG and tenant in office/hotel

- 1) Client back seat, we took lead
- 2) As information developed, gave client info at same time or prior so kept in loop as communicated to the public.



CLARK

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Interface w/ legal counsel and

risk management Simultaneous tracks with legal and risk, reviewing contract,

- Simultaneous tracks with legal and risk, reviewing contract, policies, restrictions,
- 2) Identifying specific terminologies so tied with policies
- Insurance company tour / framework of costs established (ease burden on adjuster; paperwork in synch)
- 72 hour estimate (hard and soft costs) to adjuster; requested 50% funding on hard costs, BR carrier paid
- Coupling emotional event with financial decisions; delegate responsibility
- 6) 2-pronged approach: getting job back on track, managing event



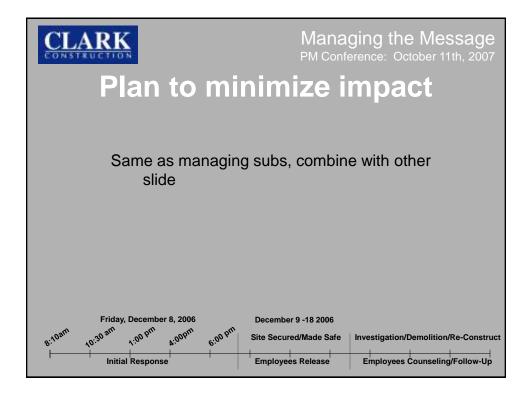


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Manage subs

- 1. Combine with plan to minimize impact (next slide)
- 2. Reworking recovery plan
- 3. Rebuilding, get back on floors affected (dynamic process through Dec/Jan)







Regional perspective

Unannounced dry-runs
Interaction w/ local subs, local fire & rescue, get
their buy-in

Training of new Clark personnel (know your resources, the EAP)





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Communication & Media Relations Response:

- Breaking news reports begin at approximately 10am
- Notification plan implemented
- Sidewalk news conference by Fire & Rescue at 11am
- Updates from safety and operations
- Preparation of statements to the media, employees initiated



Communication Response (Continued):

- Clark spokesperson prepares for news conference
- Sidewalk news conference at noon by Fire & Rescue, Clark
- Ongoing communication w/ owner, other stakeholders
- Media inquiries & follow up continue until evening broadcasts at 6pm
- · Monitor media coverage over the weekend
- · Update to employees on Sunday evening



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Communication Response:

Do what is right for the Company:

- Strategic business objectives
- Protect Clark's reputation
- Protect the Clark brand
- A strong reputation & brand help gain a competitive edge



Communications Strategy:

- Understand how the media does it job the story will be told with or without you
- · Respond as a team
- · All audiences are not created equal
- Key Message Points: Shape the message to get your story told
- The messenger is part of the message: confidence & credibility
- Preparation & Practice



Managing the Message

Project Team Action Plan:

- Training
- Periodic review of policies & procedures
- · Designate assignments & back up
- Keep "call list" and safety info current
- Keep job's fact-sheet and key players' info. current (handout template)
- Reference Clark's bio sheet (handout)
- Messages for the Media card (handout)
- Example of a good emergency action plan (handout (print from Clarknet))
- Print this slide (handout)
- · Designate spokesperson
- · Dialogue with owner
- Dialogue with major subs
- Dialogue with fire/rescue/police/local officials
- Conduct mock drill
- Consult w/ communications professional (202-468-5721) 24/7



Lessons Learned:

- 1. Communication
- Have a Plan
- 3. Identify Support Early
- 4. Utilize Community Support
- 5. Do What is Right for the Employees

